

## EXECUTIVE SECRETARY REPORT

Hello everyone!

I hope everyone had a wonderful Summer.

Just a couple of things:

-- As mentioned in the Treasurer's Report, contributions for July and August were back to normal. We were able to return the funds borrowed from the Prudent Reserve and, while we aren't quite at our \$60,000 goal yet, the current funds are such that a contribution should be able to be made to the Reserve shortly. I was so impressed and humbled by the flood of donations that came in after our plea.

--We currently have positions available to answer phones during business hours and, of course, we are always in need of volunteers to help answer afterhours calls – those calls that occur when the office is closed. If interested, please contact me for details. With so many volunteers on vacation, this month and next month, you may also sign up for individual slots, rather than a permanent day/time slot.

--With the help of the owner of our building and the business who shares the space, we have an upgraded security system including cameras in the hallway, meeting room, volunteers' office, front entry, and two cameras in the parking lot.

--We try to keep our website as up to date as possible. If anyone has group changes or upcoming events they'd like to add, please submit those to [ann@charlotteaa.org](mailto:ann@charlotteaa.org), and I'll be glad to add them. For flyers, please submit those to me in the PDF format.

I hope each and every one of you has a serene Fall.

Yours in service,

Ann J.

Executive Secretary

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