

BY-LAWS
OF
METROLINA INTERGROUP ASSOCIATION, INC.

Adopted: February, 1974

Amended: 1975, 1976, 1977, 1988, 1999, 2007, 2011, 2012, 2013, 2018

1. The purpose of the Metrolina Intergroup Association, Inc., hereafter called Association, shall be the administration and coordination of A.A. activities common to the various groups comprising its membership, including the maintenance of an Intergroup Office. This office shall act as a clearing house for the effective development of the A.A. program in the greater Charlotte, North Carolina area it shall serve, generally referred to as "Metrolina", and shall be located in Mecklenburg County, NC.
2. The membership of the Association shall consist of each A.A. group, in the above mentioned area that chooses to participate in the Association. Such groups shall elect a delegate, and/or alternate delegate, each of whom should have at least one (1) year of continuous sobriety. Each participating group, including each Association Officer, shall be entitled to one (1) vote in the meetings of the delegates, and each delegate can represent only one (1) group.
3. The regular meetings of the delegates shall be held every other month, beginning January of each year, at the Association's offices. The November meeting shall constitute the Annual Meeting. Special meetings may be called at any other time upon the request of a majority of the Steering Committee, or upon written request of at least twenty-five percent (25%) of the participating member groups. Written announcements of such special meeting(s) shall be mailed to the delegate and/or their alternate at their last known address at least two (2) weeks prior to the date. This will constitute proper notification.
4. A quorum shall consist of representation from at least one-third (1/3) of the participating groups. Should a quorum not be present at a duly announced meeting, a subsequent meeting is to be called by written notice as provided in Section 3, at which time representation from at least one-tenth (1/10) of participating member groups shall constitute a quorum. For purposes of quorum determination, the current census of registered delegates shall be utilized. Toward this end, each participating member group shall register its delegate for the forthcoming year no later than December 31st of each year, with new participating member groups registering their delegate when elected. Rules for determining a quorum shall be operative whenever a vote of the delegates is to be taken.
5. "The Nomination Committee shall be composed of the Nomination Chair, the Nomination Vice Chair, the Chairperson, the Treasurer, the Secretary and the two (2) elected delegates." This committee shall present a slate proposing not less than two (2) names for each of the offices to be elected at the November meeting of the Delegates. The Officers shall be elected for two (2) calendar years. The first year they shall serve as the Assistant/Co-Chair, the following year rotating into Chairperson of their respective committee or office. It is mandatory that one of the Candidates for each office shall be one who has actively served on that committee during the past year; and that the Nominees for Chairperson and Treasurer have a minimum of five (5) years of continuous sobriety and other offices have three (3) years of continuous sobriety and a record of active involvement in A.A.
6. The Delegates, at their November meeting, shall elect from the candidates chosen by the Nominating Committee, a Vice-Chairperson, and Assistant Treasurer, and Assistant Secretary, an Assistant Chairperson of the Unity Committee, and Assistant Chairperson of Treatment Facilities Committee, and Assistant Chairperson of the Corrections Committee, an Assistant Chairperson of the Cooperation with the Professional Community and

Public Information (CPC/PI) Committee and an Assistant Chairperson of the Nomination Committee. All of the above are to be elected for a term of two (2) years, beginning the next calendar year. The first year they shall serve as Assistant/Co-Chairperson, the following year rotating into Chairperson of the respective Committee or Office. The Nominating Committee chairperson may not vote at the November election.

7. The Steering committee of the Association shall consist of a Chairperson, Vice-Chairperson, Secretary, Assistant Secretary, Treasurer, Assistant-Treasurer, and the Chairpersons of the Corrections, Treatment Facilities, CPC/PI, Unity, and Nominating Committees, the immediate past Chairperson (as a non- voting member) and the Executive Secretary of the Intergroup Association.
8. In the event a Steering Committee member or Committee Chair or Co-Chair resigns or is removed from their position prior to competing their term of office, the following shall apply:

- a. **Chairperson, Secretary, or Treasurer**

During the last six (6) months (July through December) of the calendar year, if the resigned holds a position of Chairperson, Secretary or Treasurer, the Co-Chairperson, Co-Secretary, or Co-Treasurer, as the case may be, shall assume that position for the remainder of the term. He or She will also remain in that same position for the following term which they would have rotated into under normal circumstances. The position of Co-Chairperson, Co-Secretary, or Co-Treasurer for that position will be filled according to the process as outlined in #6 above.

During the first six (6) months (January through June) of the calendar year, if the resigned holds a position of Chairperson, Secretary, or Treasurer, the Co-Chairperson, Co-Secretary, or Co-Treasurer, as the case may be, shall assume that position for the remainder of the term and the Steering Committee will contact the delegate who received the next most votes during the previous November election and ask if such delegate would be willing to accept the position of Co-Chairperson, Co-Secretary, or Co-Treasurer for the office in question. If such delegate declines or there were no other delegates voted on during the previous November election, the Steering Committee shall ask the Nominating Committee to immediately seek other candidates who may be interested in taking on the position of the remainder of the calendar year. The Nominating Committee shall present the names of the candidates at the next scheduled delegates meeting wherein the delegates shall vote for one person on the slate of candidates during the meeting. The newly elected Co-Chairperson, Co-Secretary, or Co-Treasurer will continue in that position for the remainder of the calendar year and will rotate into the position of Chairperson, Secretary or Treasurer the next calendar year.

- b. **Co-Chairperson, Co-Secretary or Co-Treasurer**

During the first six (6) months (January through June) of the calendar year, if the resigned holds a position of Co-Chairperson, Co-Secretary, or Co-Treasurer, the Steering Committee shall contact the delegate who received the next most votes during the previous November election and ask if such delegate would be willing to accept the position of Co-Chairperson, Co-Secretary, or Co-Treasurer for the Office or Committee in question. If such delegate declines or there were no other delegates voted on during the previous November election, the Steering Committee shall ask the Nominating Committee to immediately seek other candidates who may be interested in taking on the Co-Chairperson, Co-Secretary, or Co-Treasurer position for the remainder of the calendar year. The Nominating Committee will submit the name (s) of the potential candidate (s) to the Steering Committee and the Steering Committee shall present the names of the candidates at the next scheduled delegates meeting wherein the delegates shall vote for one person from the slate of candidates during the meeting. The newly elected Co-Chairperson, Co-Secretary, or Co-Treasurer shall rotate into the Chairperson, Secretary, or Treasurer for the next calendar year.

During the last six (6) months (July through December) of the calendar year, if the resigned holds a position of Co-Chairperson, Co- Secretary, or Co-Treasurer, the vacant position will be filled according to the process as outlined in #6 above.

9. Regular meetings of the Steering Committee shall be held immediately prior to all regularly scheduled Delegates Meetings at such hours and place as may be called by the Chairperson of the Steering Committee. All Steering Committee members are required to attend all meetings. In the event that three (3) consecutive meetings are missed, the member may be asked to step down.
10. All Steering Committee members shall be members of participating groups and shall be subject to withdrawal for recall by a majority vote at a duly constituted meeting of the delegates, after written notice of the proposed action.
11. Each officer, above named, shall perform such duties as pertinent to his or her office and such additional duties as specified, from time to time, by the delegates or the Steering Committee.
12. The Steering Committee shall be responsible for all the activities of the Association, subject to instructions given by the delegates through formal resolutions.
13. The financing of the activities of the Association shall be (a.) contributions of member groups, (b.) individual A.A. members, and (c.) income derived from such projects or activities as may be authorized from time to time by the Steering Committee, and which conform to the Twelve Traditions of Alcoholic Anonymous.
14. Each Steering Committee member, officer, former Steering Committee member, and former officer and any person who may have served at its request shall be indemnified by the Metrolina Intergroup Association against expenses actually and necessarily incurred by them in connection with the defense of any action, suit or proceeding in which they, or any of them are made parties, or a party to by reason of being or having been such an office-holder or person; except in relation to matter as to which any such office-holder or person shall be adjudged in such action, suit or proceedings, to be liable for intentional wrongdoing in the performance of such duty. Such indemnification shall not be deemed exclusive of any other rights to which those indemnified may be entitled to under any By-Laws, agreement, and vote of the members or otherwise.
15. The Association shall employ an Executive Secretary and other such person as may be deemed necessary by the Steering Committee. The selection of the person to fill this position shall be made by a special Committee, appointed by the Chairperson of the Steering Committee, subject to the approval of the Steering Committee. Such Executive Secretary shall be a member of A.A. and shall perform such duties as usually pertinent to this office, such additional duties as may be specified from time to time the Steering Committee, at the direction of the Chairperson. Such Executive Secretary may be removed from office by a two-thirds (2/3) vote of the Steering Committee.
16. The Executive Secretary has the authority to hire, as needed, part time employees. Duties will be assigned as dictated by the Executive Secretary. Said employees must be an active member of A.A. and may not hold a position on the Steering Committee during the time of employment.
17. These By-Laws may be amended at any time by a two-thirds (2/3) vote of the delegates present at any regular meeting, provided a quorum has been met and provided a copy of the proposed amendment is submitted to each delegate and/or alternate, at least thirty (30) days prior to the meeting as which action is to be taken on the amendment.
18. The Intergroup should be directed by the Twelve Traditions and the Twelve Concepts for World Service, using both as guidelines for all dealings pertaining to general business and the groups participating in Intergroup affairs.

19. In the spirit of rotation, no individual A.A. member should remain on the Metrolina Steering Committee for more than four consecutive years.